

KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS
Regular Board Meeting
November 12, 2021
1:00 pm

The Board meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on November 12, 2021 via Zoom Conference call.

MEMBERS PRESENT

Dr. Jonathan Carroll
Elizabeth Ellis, Chair
Crystal Shepherd
Andrew Cole

DEPT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Tiler Hahn, Board Administrator
Chessica Nation, Admin. section supervisor

Members Absent

Gerry Hearn

OTHERS

Kyle Ruschell, Board Counsel

CALL TO ORDER

Ms. Ellis called the meeting to order at 1:03 p.m. followed by self-introduction.

APPROVAL OF MINUTES

After review of the minutes, Crystal Shepherd made a motion to accept August 2021 meeting minutes. Andrew Cole seconded the motion and it carried.

FINANCIAL STATEMENT

The Board reviewed and discussed the financial reports. No action was taken

DEPARTMENT OF PROFESSIONAL LICENSING REPORT

Mr. Winstead introduced Kyle Ruschell as the board counsel. He spoke on the state of emergency being pushed out to January 15, 2022. This date could be pushed out again come the regular session on January 4th, 2022. When the state of emergency does end, any Licensees who have used the grace period during the state of emergency will need to pay to renew their licenses within 30 days. Lastly, Mr. Winstead reminded the board that the meetings are hybrid but if attending in-person than a mask must be worn at all times.

BOARD COUNSEL REPORT

Kyle Ruschell brought regulation updates to the board's attention for review. Mrs. Ellis stated the board would like for the applicants email address to be added to the application. Also, language like other licensing board that requests transcripts to be sent to the board. Lastly, Mrs. Ellis would like for 201 KAR 38:030 Section 2: Replace AAPC with "KLPC Board approved training program". Counsel will revise the regulations with these changes and present them at the next board meeting.

Kyle Ruschell & the Board spoke on telehealth & Mr. Ruschell will seek some clarity on this & let the board know at the next meeting.

BOARD CHAIR REPORT

Ms. Ellis mentioned that the board is still open to questions and inquiry about new applications and that she would be happy to answer any question about the process.

Licensure Status Report

The Board reviewed the licensure status report. No action was taken.

Old Business

QMHP List Question

Mrs. Ellis asked if there were any updates for contacting law makers pertaining to petitioning them on this. There were no updates.

Question about exam

The Board agreed to continue proctor exams via zoom until it can be set online. That information has been sent over to the IT department & they are working to get this set up.

New Business

The Board discussed 2022 dates. Andrew Cole made a motion to approve the following dates for 2022: March 11, August 12, & November 18. Crystal Shepherd seconded the motion and it carried.

The Board Chair position is up for discussion. Elizabeth Ellis made a motion to elect Crystal Shepherd as the new Board Chair. Jonathan Carroll seconded the motion and it carried.

Application Review

The Board reviewed an application submitted by George Conner. Jonathan Carroll made a motion to approve George Conner to take the exam. Andrew Cole seconded the motion and it carried. Jonathan Carroll volunteered to proctor & grade the exam.

ADJOURNMENT

Crystal Shepherd made a motion to adjourn at 1:43 p.m. Andrew Cole seconded the motion & it carried.